

MINUTES OF JULY 10, 2017 REGULAR SCHOOL BOARD MEETING

The Montrose School District Board of Education met in regular session on Monday July 10, 2017 in the library.

CALL TO ORDER: Chr Hanisch called the Budget Hearing to order at 7:00 PM

MEMBERS PRESENT: Chr Karen Hanisch, Vice Chair Alan Van Ruler, Makenzi Miles, Sarah Weber and Brian Smith.

OFFICERS PRESENT: Supt. Lonny Johnson, Sam Jacobs Elem Principal/Activities Director, and Bus. Mgr. Cindy Christensen.

RECOGNITION OF PERSONS PRESENT: Jason McAreavey, Jill Johnson and Jackie Jandl.

BUDGET HEARING: The budget hearing was held with discussion/clarification of items. Action #7-17-01, motion by Smith, second by Weber to approve the budget as presented. Roll call vote, Hanisch, aye; Van Ruler, aye; Miles, aye, Weber, aye, Smith, aye. 5 votes yes, motion carried.

ADJOURN BUDGET HEARING: Action #7-17-02, motion by Miles, second by Smith to adjourn the budget hearing at 7:09 PM. 5 votes yes, motion carried.

CALL TO ORDER: Chr Hanisch called the regular school board meeting to order at 7:10 PM.

APPROVE THE AGENDA: Action #7-17-03, motion by Weber, second by Miles to approve the agenda as presented. 5 votes yes, motion carried.

CONFLICT DISCLOSURE: Action #7-17-04, motion by Miles, second by Smith to recognize that there is no conflict, 5 votes, motion carried.

CONSENT AGENDA: Action #7-17-05, motion by Smtih, second by Miles to approve the consent agenda with the additional bills: General Fund: Gerald Evans, purchased services \$8.97; Michael Garry, purchased services \$37.44; Brian Havard, purchased services \$8.97; Jeff Heisinger, purchased services \$11.76; Kimberly Kane, purchased services \$54.60; Terry Keehn, purchased services \$70.59; Sherwin Williams, paint \$196.55; Kim Vander Woude, purchased services \$9.75. Total General Fund: \$398.63. SPED Fund: Agri-Energy, fuel \$443.06; Fleet Services, fuel \$245.12; SD Dept of Education, return ECF money not used \$98,071.54. Total SPED: \$98,759.72. Total Checking \$1,086.81. 5 votes yes, motion carried.

FY2017 FINAL BUSINESS: Accounts Payable: None Accounts Receivable: None. General Fund supplements: Functions 1111 Elementary \$8,619.43, contingency. 1121 Middle School \$5,411.61, fund balance. 1131 High School \$1,872.34, contingency and fund balance. 2227 Technology \$2,964.32, fund balance. 6905 Yearbook \$89.11 fund balance. 6908 Oral Interp \$181.78, fund balance. Total General Fund Supplements: \$19,138.59. Capital Outlay supplement: 5000 \$40.70, fund balance. 2525 Business Manager \$2.69, fund balance. Total Capital Outlay Supplements: \$43.39. Special Education supplements: 2311, \$.02; 2710 \$1,759.48; 2152 \$1,783.18; 2317 \$.01 from fund balance. Total SPED: \$3,542.69. General Fund transfer to Food Service Fund \$7,010.59. Action #7-17-06, motion by Weber, second by Miles to approve the FY 2017 final business. 5 votes yes, motion carried. Supt Johnson thanked Hanisch and Van Ruler for their years of dedication to the Montrose School District and board of directors and presented them with an engraved pen and pencil set.

ADJOURN FY2017 BUSINESS MEETING: Action 7-17-07, motion by Van Ruler, second by Weber to adjourn at 6:25PM. 5 votes yes, motion carried.

NEW BUSINESS: For lack of chair Supt Lonny Johnson called the meeting to order at 7:26PM. Brian Smith, Sarah Weber and Makenzi Miles conducted the canvass of votes. Lindstrom-Sieverding 24 votes; Hanisch 54 votes, Van Ruler 44 votes, Johnson 113 votes, Entwisle 6 votes, and McAreavey 108 votes. Johnson and McAreavey were declared the winners.

Johnson and McAreavey took their oath of office.

SEATING OF BOARD MEMBERS: Secretary Christensen solicited nominations for chairperson. McAreavey nominated Smith as Chairman of the board. Action #7-17-08, There being no further nominations, Weber made a motion for nominations to cease and to cast a unanimous ballot for Brian Smith. Miles seconded the motion. 4 votes yes, motion carried. Chr Smith solicited nominations for vice chairperson. Johnson nominated McAreavey as Vice-Chair of the board. Action #7-17-09, There being no further

nominations, motion by Weber, seconded by Miles for nominations to cease and to cast a unanimous vote for McAreavey. 4 votes yes, motion carried.

CONFLICT DISCLOSURE [SDCL 3-23]: Action #4-17-10, motion by Miles, second by McAreavey to acknowledge that there is a possible conflict with Jill Johnson who works for Foreman Bus Service as a driver for Montrose's route. The waiver was authorized because the terms of the contract are fair, reasonable, and not contrary to the public interest such that a waiver should be granted. She will abstain from any contractual votes regarding Foreman Bus Service. 4 votes yes, with Johnson abstaining; motion carried.

DISCUSSION TO ESTABLISH: Action #7-17-11, motion by Weber, second by Miles to appoint Security State Bank as the official depository for checking and savings account purposes. Montrose Herald as the official newspaper, Scott Swier as school attorney, Supt. Johnson as the Title ADA/Section 504/Title IX coordinator, Cindy Christensen as the Determining Official for Free and Reduced price meals, Supt. Johnson as the Purchasing Agent, Supt. Johnson as the authorized agent for Title I, Cindy Christensen as the authorized agent for Food Service and custodian of accounts, and Supt. Johnson (9-12 grade) and Prin. Jacobs (Jk-8 & Orland Colony) as authorized agents for Special Education, Supt. Johnson is the authorized agent for Open Enrollments and Home Schools, appoint McAreavey and Johnson as the Buildings and Grounds committee, Smith and Weber as Negotiations committee, Weber and Miles as Blanket and Health Insurance committee, McAreavey and Miles as Transportation committee, Weber as Technology committee, Miles as Cornbelt Coop representative and Smith as the alternate, McAreavey for Board of Equalization and Smith as ASBSD/SASD delegate and Johnson as the alternate, set \$5,000.00 as the amount for the Trust and Agency Imprest Fund, authorize the Business Manager to transfer and invest funds and deposit the interest to the appropriate fund, to pay utility bills when due and advertise bids for materials not already purchased, authorize the Business Manager to file the Annual Report when ready, authorize Mr. Johnson, Mr. Jacobs, Cindy Christensen and Brian Smith as the chain of command for school closing decisions, and set the 2nd Monday of the month at 7:00 PM May through October and 6:30PM November through April as the official meeting time. 5 votes yes, motion carried.

SET PAY/REIMBURSEMENT RATES: To set substitute teacher pay at \$95.00/day, substitute classified staff pay at \$10.50/hour, board member salaries at \$75.00-chair, \$65.00/members, travel reimbursements at \$6.00-breakfast, \$11.00-lunch, \$15.00-dinner, state rate for mileage at \$.42 per mile and \$80.00-lodging, State event student meal reimbursement \$5.00 per meal. 5 votes yes, motion carried. APPLICABLE CHARGES: Set the 16-17 admission prices as \$5.00 – Adults, and \$3.00 – Students for individual events and \$30.00 – Adults, \$20.00 – Senior Citizens, and \$10.00 – Students for season passes, which will include Coop activities but excluding any tournaments hosted by Montrose or McCook Central Schools and lunch prices as \$2.65/meal for students K-3, \$2.95/meal for students 4-12, \$4.00 for adults, Ala Carte prices: 1 serving bread \$.50, 1 serving fruit \$.75, 1 serving vegetable \$.75, 1 serving dessert \$1.00, 1 serving main entrée \$1.85, Adult Salad Bar \$2.25, and \$.50 for a second milk. OST price per hour \$2.25. Action #7-17-12, motion by Miles, second by Weber to approve the preceding rates. 5 votes yes, motion carried.

APPROVE FY2018 BILLS: Action #7-17-13, motion by Miles, second by Johnson to approve the bills submitted for FY2018 with additional bills: General Fund: American Welding Society, membership \$500.00; Careersafe, continuing education \$250.00; EPS, supplies \$786.60; Graves IT, computer hardware \$474.00; IPEVO, document cameras \$2782.15; Renaissance Learning, licenses \$4,154.00; School Specialty, supplies \$392.83; TIE, membership \$900.00. Total General Fund: \$7,739.58. Capital Outlay Fund: Golden West, server \$4,999.00; School Specialty, primary furniture \$1,127.46; SHI International, Licenses \$3,136.78. Total COF: 9,290.24. Total Checking: \$17,029.82. 5 votes yes, motion carried.

SPECIAL EDUCATION COMPREHENSIVE PLAN: Action #7-17-14, motion by Weber, second by McAreavey to approve the Special Education Comprehensive Plan for FY2018. 5 votes yes, motion carried.

REMOVE RETIREMENT POLICY GCPC-2: Action #7-17-15 motion by Miles, second by McAreavey to remove Retirement Policy GCPC-2 from the policy manual. 5 votes yes, motion carried.

SURPLUS TEXTBOOKS: Action #7-17-16, motion by Weber, second by Johnson to surplus a variety of old textbooks at a value of \$0. 5 votes yes, motion carried.

DISCUSSION OF ASBSD BOARD RETREAT: Supt Johnson will see if an August date around the ASBSD conference in Sioux Falls will work for the presenter.

COMMITTEE REPORTS: A) Business Mgr – Supplies are arriving and are being checked in. Annual Report will be filed as soon as final entries have been made, due on August 15, Action #7-17-17, motion by Miles, second by Weber to authorize Christensen to pay the MCM Coop final bill for FY 2017, not to exceed \$12,000. 5 votes yes, motion carried. B) Elem Prin/AD report. –Nothing to report. C) Transportation – Supt Johnson shared the mileage and miles driven on all vehicle for FY17. D) Bldg & Grounds – The project in the primary wing is moving along. The gym floor is installed. Line painting to be done by the end of the week. E) Curriculum – Supt Johnson met with the new curriculum director Melissa Weber. F) Cornbelt Coop – Minutes from the June 13, 2017 Advisory Board were recognized G) Technology. – The door locking system will be installed on July 20-21. H) Supt/HS Principal—Action #7-17-18, motion by Miles, second by Weber to approve the contract for Michael Garry as the Freshman FB coach for MCM Coop at \$2,704.00. 5 votes yes, motion carried. Supt Johnson hired Katherine Jaeger as the Asst. Cook/Baker for an hourly rate of \$12.50 per hour. Dates were shared. Montrose School has asked for a bus stop at the Humboldt Catholic Church from the West Central School Board. Weber departed the meeting at 8:42PM.

MOTION TO ADJOURN: There being no further business to discuss, Action #7-17-19, motion by Miles, second by Johnson to adjourn at 8:43PM. 4 votes yes, motion carried.

Chr Brian Smith

Bus. Mgr. Cindy Christensen